



Job Description - Supply Chain Manager Tanzania

About Imagine Worldwide

Imagine Worldwide Tanzania (Imagine-TZ) is a non-profit organization affiliated with Imagine Worldwide (IW), a global NGO committed to transforming education through innovative technology. Imagine-TZ seeks to demonstrate that children — when provided with access to personalized, tablet-based learning — can acquire foundational literacy and numeracy skills with minimal adult supervision. By leveraging evidence-based digital learning solutions, IW partners with governments, schools, and communities to expand access to quality education for underserved children across the country. Literacy and numeracy skills are the basis for a better life and the positive benefits to health, wealth, and social outcomes are multi-generational. However, 9 out of 10 children across Sub-Saharan Africa cannot read and understand a simple text by age 10. Imagine works with partners worldwide to confront this crisis, using data and research to continuously refine and scale its foundational learning solution.

Imagine- TZ has recently signed a Memorandum of Understanding (MoU) with the Ministry of Education, Science and Technology (MoEST), the President's Office - Regional Administration and Local Government (PO-RALG), and the Ministry of Education and Vocational Training (MoEVT) in Zanzibar to implement a program known as MsingiTek. This program will be rolled out in five regions of mainland (Morogoro, Manyara, Shinyanga, Tabora, and Ruvuma) as well as across 11 districts of Zanzibar. The first phase of the program, launching in May 2025, will reach 533 public primary schools (500 in mainland Tanzania and 33 in Zanzibar) over the course of 15 months. If MsingiTek demonstrates improvements in literacy and numeracy outcomes, it will be scaled nationwide in close collaboration with the government. This initiative has the potential to transform the learning journey for millions of children across Tanzania.

Candidate Profile

Imagine Worldwide Tanzania is seeking a highly capable and detail-oriented **Supply Chain Manager** to lead the end-to-end logistics of the MsingiTek program across Tanzania. The role involves managing the movement of equipment; including tablets, solar kits, and security cages - from port clearance and warehousing to final delivery in remote, rural schools. The ideal candidate thrives in complex environments, brings structure to fast-moving operations, and has a strong ability to design scalable, cost-effective supply chain systems.

This role requires both strategic oversight and hands-on execution. You will coordinate multiple vendors, ensure operational excellence, and collaborate with global logistics teams to support hundreds of school installations. Success in this position means delivering high-quality logistics solutions that are both efficient today and scalable for national expansion - ultimately enabling access to learning for thousands of children across Tanzania.

Key Responsibilities

- **Vendor Management:** Oversee a network of technical vendors, including solar installers, cage manufacturers, and school renovation teams. Negotiate strong contracts, set high performance expectations, and hold vendors accountable for delivering on time, to spec, and to budget.
- **Asset Importation:** Manage all logistics related to imported goods—tablets, accessories, and learning equipment. This includes coordinating with clearing agents, securing duty waivers, and ensuring seamless transport from the port to the warehouse.
- **Warehouse Management:** Take full ownership of our warehouse, shared with the IT team. Ensure it's clean, secure, and operating under best-in-class logistics practices, including proper labeling, inventory systems, stock counts, and compliance with safety standards.
- **School Installations:** Lead the planning and execution of multi-region school installations, including solar systems, cages, and tablets. Manage logistics and sequencing across hundreds of sites, liaising with vendors, transport providers, implementing partners, and internal teams.
- **Global Supply Chain Liaison:** Serve as the bridge between the Tanzania team and Imagine's global supply chain. Provide timely, accurate information to support procurement and shipping, and ensure that inbound goods align with program needs and timelines.
- **Data Analysis:** Track and analyze supply chain data to identify trends, inefficiencies, and risks such as shrink, breakage, or cost overruns. Use insights to drive continuous improvement, improve cost-effectiveness, and ensure our supply chain supports strong program outcomes.
- **Sustainability Strategy:** Help define how our supply chain model can transition to full government ownership. Collaborate with public stakeholders to assess capacity gaps, co-design sustainable handover plans, and contribute to a scalable model that can serve 18,000+ schools.
- **Product & Systems Feedback:** Be relentlessly observant. Spot where systems or tools break down, and feed insights back to tech, content, and operations teams to improve dashboards, workflows, systems and processes. Help refine the model to be ready to scale.
- **Process Development Support:** Support the design and documentation of systems, processes and policies that improve our ability to track, manage, and report on assets and activities.

Your Qualifications

- Bachelor's Degree in Supply Chain Management, Logistics, Engineering, or related field.
- 8+ years of relevant experience in supply chain, logistics, or operations.
- Experience in overseeing rural and remote logistics, including multi-region deliveries.
- Experience managing warehouses, including inventory systems, compliance, and safety.
- Experience managing vendors and negotiating large scale contracts.

Your Skills

- **Project Management:** You manage complex plans with precision. You're always tracking dependencies; solving issues quickly when one delay risks knocking everything else off course .
- **Vendor Management:** You build strong relationships while holding vendors to a high bar. You negotiate smart deals and follow through to ensure timelines and quality standards are met.
- **Organisational Skills:** From maintaining clean, well-structured trackers to overseeing an

impeccably organized warehouse, you set the tone for operational discipline and clarity.

- **Systems Proficiency:** You are fluent in digital tools; comfortable implementing and improving systems like ERPs, inventory management tools, and Asana.
- **Data Analysis:** You track the right metrics and know how to act on them. You use data to reduce waste and costs, improve efficiency, and make sure every shilling and shipment counts.
- **Stakeholder Engagement:** You work seamlessly with both local and global teams, aligning diverse stakeholders; ensure the right people are in the loop at the right time.
- **Communication:** You communicate simply and proactively. Everyone knows what they need to do, by when - and why it matters. You cut through the noise and keep everyone aligned.

You Qualities

- **Passion:** You are committed to equity in education and are deeply aligned with our vision. You bring contagious energy and commitment to making a difference every day.
- **Flexibility:** You thrive in fast-paced, evolving environments.
- **Humility:** You bring a growth mindset; welcoming feedback and continuous improvement.
- **Integrity:** You lead by example, earning trust through action.
- **Results-Orientation:** You balance excellence with practicality and hold yourself and others to high standards in everything we do.
- **Collaborative:** You engage and align diverse teams to drive meaningful progress together.

Compensation & Benefits

Salary is competitive and commensurate with experience.

Location

The Supply Chain Manager must be based in Dar Es Salaam, with travel to our regions of operations.

How to Apply

Please submit a resume and your personal details via this link - [online application](#). **Closing Date: Sunday April 27th 2025.**

Imagine Worldwide is an equal opportunity employer. All applicants will be considered for employment without attention to race, color, religion, sex, sexual orientation, gender identity, national origin, veteran or disability status.